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# JRA1.1 - Work Package Coordination - JRA1 Task Leader

## List of performed telcons with links to Indico

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- 2010-10-07 Telephone Conference [ [Minutes and Material \(Indico\)](#) ]
  - ◆ Major meeting goals & topics: ECB/PTB/PEB Information, Development and Test Plan Discussions
  - ◆ New Tasks
    - ◇ [DONE] Task Morris : Upload discussed slides of development plans when verified with Balazs
    - ◇ [DONE] Task Morris: to get in touch with Christina, release manager (DSA2.1) - get JRA1 Leaders in the loop
    - ◇ **[In Progress] Task Morris : Test plan discussion with Andrea**
    - ◇ [DONE] Task All : recommendation to look at the executive summary of the standardization deliverable available on the project deliverable wiki page
    - ◇ [DONE] Task All : check the slides for updates coming out of discussions from Balazs and Alberto
  
- 2010-10-21 Telephone Conference [ [Minutes and Material \(Indico\)](#) ]
  - ◆ Agenda circulated on 2010-10-20
  - ◆ Major meeting goals and topics : PTB/PEB Information, Development and Test Plan Debriefing
  - ◆ Old Tasks to Follow up:
    - ◇ [DONE] Task Morris: to get in touch with Christina, release manager (DSA2.1) - get JRA1 Leaders in the loop
    - ◇ **[In Progress] Task Morris : Test plan discussion with Andrea**
  - ◆ New Tasks (high priority)
    - ◇ **[In Progress] Task (all) : All in JRA1 (leaders/PTs) look at the EMI-1 release page to continously improve this development and test plan where necessary, updates send to Morris**
      - Andrea - Yes (comments, etc.) - ARGUS new release in EMI not really covered by high level objectives (component improvements and new features) \* Not only new development - Technical Objective "Pure Component Improvements", Components with component improvements listed there, ARGUS
      - Aleksandr - Technical details - PT leaders --> Area leaders covered!
      - Patrick - yes --> E-mails about all
      - John - yes - Comments to security objective (VOMS mentioned, attributes, )
      - Marco - not yet - will do soon
      - Laurence - missing in the telcon
  - ◆ New Tasks
    - ◇ [DONE] Task (all): Encourage your developers to come to the meeting and the JRA1 internal session
    - ◇ [DONE] Task (Morris) : Clarify with Florida that 2 reviewers are enough, remaining reviews have been cancelled (i.e. Andrew)
    - ◇ [DONE] Task (Morris) : learn EVO and organize EVO conferences
    - ◇ [DONE] Task (Andrea) : Setup EVO meeting regularly in EVO
    - ◇ [DONE] Task (all): Check the EMI-1 Release Hints

- ◇ [In Progress] Task (all): **Look at the DNA1.3.1 Overall Technical Plan, review its updates**
- ◇ [In Progress] Task (all) : **When reviews completed, revise documents as soon as possible to get them out quickly!**
- ◇ [In Progress] Task (Morris, Andrea) - > **test cases must be created until end of 02/2011, SA2 guidelines and unit tests should be considered**
- ◇ [In Progress] Task (Morris, Andre, Andrea): **JRA1.7 integration testing strategy per objective to be discussed with PTs : only the plan, not its existence at 10/2010, but tests should be**
- ◇ [In Progress] Task (Morris, Balazs) : **UNICORE (Compute) - UNICORE (Data) - (Discussion in UNICORE community & PTB)**
- ◇ [In Progress] Task (Morris, Balazs): **Jobwrapper (PTB agenda) - Waiting for PTB outcome of discussion available 02/2011**
  
- 2010-11-04 Telephone Conference [ Minutes and Material (Indico) [↗](#) ]
  - ◆ Agenda circulated on 2010-11-03
  - ◆ Major topics will be change management set up as well as testing strategies
    - ◇ Testing Strategies and QA test reports using ETICS-QA : <https://etics.cern.ch/eticsPortal/#QA> [↗](#)
  - ◆ Old Tasks to Follow up:
    - ◇ [In Progress] Task (all) : **All in JRA1 (leaders/PTs) look at the EMI-1 release page to continously improve this development and test plan where necessary, updates send to Morris**
    - ◇ [In Progress] Task Morris : **Test plan discussion with Andrea**
    - ◇ [In Progress] Task (all): **Look at the DNA1.3.1 Overall Technical Plan, review its updates**
    - ◇ [In Progress] Task (all) : **When reviews completed, revise documents as soon as possible to get them out quickly!**
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    - ◇ [In Progress] Task (Morris, Balazs): **Jobwrapper (PTB agenda) - Waiting for PTB outcome of discussion**
  - ◆ New Tasks
    - ◇ [DONE] Task (Morris) : **Check with PO to remove Andrew from reviewers**
    - ◇ [UNDONE] Task (Patrick) : **Move milestone about Data Security; Patrick sends info to Florida**
    - ◇ [UNDONE] Task (Patrick) : **Contact Florida to check with Jens aspects/revise deliverable**
    - ◇ [UNDONE] Task (John) : **Discuss concrete statements and feedback with SA2 w.r.t. to the deliverable**
    - ◇ [UNDONE] Task (Morris) : **Getting severe - we need alternative reviewers although already proposed**
    - ◇ [UNDONE] Task (Aleksandr) : **Clarify update on the reviewers with POs too.**
    - ◇ [UNDONE] Task (John) : **send e-mail to Florida about milestone done (but reporting of it is mid/Nov)**
    - ◇ [UNDONE] Task (ALL) : **Collect comments about SA2 work**
    - ◇ [UNDONE] Task (ALL) : **look at Change management wiki page; Link: <https://twiki.cern.ch/twiki/bin/view/EMI/EmiSa2ChangeManagementGuidelines>**
    - ◇ [UNDONE] Task (ALL) : **Each components in the technical objectives add a**

**change management tracker link (where is the change tracked)**

- ◇ [UNDONE] Task (Morris) : **Send the link around to have a view on this SQAP**
  - ◇ [UNDONE] Task (ALL): **SQAP (at least task leaders and PT leaders) should be read to plan/work according to rules**
  - ◇ [UNDONE] Task (ALL) : **First call of ideas & comments; Objectives of the Development Plan and dive into the Testing Strategies aligned with some of the technical objectives**
  - ◇ [UNDONE] Task (ALL) - **add alpha/beta /production comments to the objectives of the development plan in the wiki page**
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This topic: EMI > EmiJra1T1TaskLeaderTelCons

Topic revision: r9 - 2010-11-07 - MorrisRiedelExCern



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