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Basic needs, first steps, offices/addresses/persons

Maps and buildings: Here is an interactive card and a list of official buildings.

Getting in. As you will notice, CERN is restricted area and you need an access card. On your first day, go to building 31 and get a one-day card.

Food. You probably travelled a long way to get here and need some fuel for the rest of your quest of getting settled: The wonderful cantines will provide your with all you need, day and night (cantine 1). Cantine one is located here. Cantine two is located here.

Registration with your division. Next, you need to get yourself registered with your division secretariat.

PH/SFT group: Register contacting Nathalie Knoors of PH/SFT.

IT Division: That means going to building 31, knocking at the secretary's, (Veronique Favrot), door, office 2-030, and filling out and signing some forms.

Registering yourself

CERN ID card: Go to building 55. They will take a picture of you and provide you with a 14-days ID card. After 14 days, remember to go there again a pick up your one-year card (they will not remind you).

Car stickers: Same place. Here is an application form to fill out.

Phone book entries: Check the xwho interface and look up yourself. If he hasn’t done it yet or if for some reason the information on you is incorrect, get your group leader to send an email to its Departmental Secretariat with the correct information.

Finding a place to live

CERN housing service: http://cern.ch/housing-service

(Originally contributed by F.Orellana) -- AlbertoAimar - 05 Aug 2005

This topic: LCGAAWorkbook > GettingToCern
Topic revision: r2 - 2005-11-10 - JohnHarvey