Minutes from 2nd FASER CB Meeting
(https://indico.cern.ch/event/853346/)

CERN, 15/10/2019

Present:
In the room: Osamu Sato (Nagoya), Anna Sfyrla (Geneva), Brian Petersen (CERN), Zhen Hu (Tsinghua), Stephen Gibson (RHUL), Matthias Schott (Mainz), Hide Otono (Kyushu), Aki Ariga (Bern), Jonathan Feng (UCI), Jamie Boyd (CERN (minutes)), Peppe Iacobucci (Geneva (chair)).
On Vidyo: Eric Torrence (Oregon), Shih-Chieh Hsu (Washington)

Not-present: Dave Casper (UCI), Enrique Kajomovitz Must (Technion)

1) Introduction:

The collaboration resolution on the voting rules, which states the decision taken by in June by email vote:
https://indico.cern.ch/event/853346/contributions/3588836/attachments/1919699/3178509/191007_FASER_CB_Resolution.pdf
was discussed and accepted.

The CB wiki:
https://twiki.cern.ch/twiki/bin/view/FASER/FaserCB
was presented.

2) Discussion on the draft document on the policy to accept new Institutes or new members from existing FASER Institutes:

The case of FASER members moving to another Institute was discussed. The CB decided that in the case of a single member of FASER then she/he could continue to be associated to the old institute (no MOU signature needed), but if the collaborator will build a new FASER group at the new institute then this would be treated as a new institute joining.
It was also clarified that the rules apply both for PhD students and for faculty.

The 2 parts 'New Institutes joining FASER' and 'New members from an existing FASER Institute' of the document:
were unanimously endorsed by the CB members present.

There was then a discussion on other related topics, bought up as feedback from the policy document. It was proposed that the authorship policy (which has already been discussed in previous FASER meetings) should be included in the document. This policy states: “New members become an author immediately (no qualification period). For people leaving the Collaboration, they stay on the authorlist for as long as they were in the collaboration or a year - whichever is shorter.”

There was then a discussion about if undergraduate or master students should be granted authorship. It was concluded that:
By default, undergraduate/master students are not authors, but their Team Leader should ask for an exception for students making an important contribution to the experiment. This can be a request to be an author for a specific paper if their work is particularly relevant for that paper.

It was clarified that the authorship rules do not affect the weights applied for CB voting (i.e. people that leave FASER but remain for a year as author). This weight is based on the number of active members at an institute, not the number of authors.

Possible rules related to joint membership of FASER and a competing experiment (broadly defined as an experiment with similar physics goals and timeline) were discussed. It was concluded that we should have a rule: “FASER members should not also be a member of a competing experiment, where possible conflict should be discussed with the spokespersons who will decide how to proceed.”

The policy document will be updated taking into account the points discussed above and circulated for comments to the CB for 1 week. Then depending on the comments received there will be a further iteration on the document, or a vote to formally endorse this. This will also allow CB members unable to attend the meeting to provide feedback.

3) Status of Experiment Resources (Jamie Boyd)

The status of the collaboration finances was presented, showing that we are broadly on track with the expected budget.
There were no comments.

4) Update to MOU Annex

The proposed small updates to the MOU Annexes were discussed. Since there were no comments, these will be incorporated into an updated Annex.
Royal Holloway will sign a copy of the MOU with this updated Annex.

There was a brief discussion on how FASERnu would be incorporated into the MOU if it is approved. It was agreed that this should be discussed with the CERN Legal service, but we should go for the simplest possible change to the MOU.