

### **Review and Submission Procedures for Joint ATLAS/CDF/CMS/DZero Preliminary Results**

1. For each result potentially destined as a joint preliminary combination, the ATLAS, CDF, CMS, and DZero spokespersons will agree about relevance, content, and timing. Combination between four experiments does not preclude combinations between ATLAS and CMS or CDF and DZero independently.
2. Each collaboration spokesperson(s) will nominate a single contact person to represent the collaboration in a specific combination and the contact persons are charged to follow the procedure outlined below.
3. Results to be combined should be public (preliminary or published) prior to the joint result being made public.
4. The joint combination group working on the specific combination which includes representatives from LHC and Tevatron working groups and appointed contact persons from each of the experiments, prepares a draft note to be reviewed by all four collaborations.
5. The note will be signed “The ATLAS, CDF, CMS and DZero collaborations” with no individual names listed with footnote to the Web page of the relevant working groups. The acknowledgement section should have entities from all four experiments. The note can be labeled with unique identifiers, e.g., ZZZ Conference Note, appropriate for each collaboration.
6. When the draft of the note and supporting documentation are ready, the draft will be sent for review to each of the four collaborations:
  - a) Each collaboration will follow its own rules for their review process.
  - b) Details of the individual experiments analyses used as input to the combination are not the subject of the combination document review, rather just the combination of the results.
  - c) The questions/comments during the reviews are sent to the appropriate contact persons, who distribute them to the joint working group: for example, ATLAS questions to the ATLAS contact person, etc. for all four collaborations. The joint combination group makes changes and the appropriate contact persons provide answers to the questions to their collaborations.
7. When the review period is over (typically 2–4 weeks), all answers are documented, and the updated note is approved following each collaboration's procedures, the note is ready to become public. After explicit sign-off on the submission by spokespersons of each collaboration, the note is posted on arXiv by one of the appointed contact persons.
8. The new or updated joint ATLAS/CDF/CMS/DZero combinations which use inputs from all four collaborations, can be released, following the procedure described above, in joint notes only, and are normally expected to be presented for the first time at a major international conference.